

**GERALD COTE & ASSOCIATES, INC.**

17 E. Palatine Road  
 Palatine, Illinois 60067  
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 www.gcote.com

**“Small enough to know you...large enough to serve you”  
 APPRAISAL ORDER FORM**

Order Date: \_\_\_\_\_ Fee: \_\_\_\_\_ Code: \_\_\_\_\_

**Lender/Client:** \_\_\_\_\_ **Bill Lender** \_\_\_\_\_ **Collect @ Door** \_\_\_\_\_

**Lender Address:** \_\_\_\_\_

Phone #: ( ) - \_\_\_\_\_ Fax #: ( ) - \_\_\_\_\_ Loan #: \_\_\_\_\_

Processor: \_\_\_\_\_ Loan Officer: \_\_\_\_\_ Wholesale Lender: \_\_\_\_\_

**Loan Type:** (check one):  **Conventional**  **FHA**  **FHA Case # 137:** \_\_\_\_\_

**Assignment** (check one):  Purchase  Refinance  Final/Compliance  RELO

Bridge Loan  Market Value  Apprsl Update  Construction Draw  HELOC

Construction Loan  Other \_\_\_\_\_

**Property type** (check one):  SFR  Condo  Attached PUD  Detached PUD  2 3 4 Flat

**Form type** (check one):  URAR(1004)  2055 Exterior  Condo(1073)  Condo (1075) Exterior

2070 Interior  2070 Exterior  2075 Exterior  1025 Multi Family

Do you need rent Comps(1007) and an operating income statement (216)?  Yes  No

Property address: \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_ County: \_\_\_\_\_

For purchases, please provide purchase price: \_\_\_\_\_ Do you have a sales contract?  Yes  No  
 (if yes please fax)

For refinances, borrowers value estimate: \_\_\_\_\_

For refinances, original purchase date: \_\_\_\_\_ and purchase price: \_\_\_\_\_

1st Mortgage Amount: \_\_\_\_\_ 2nd Mortgage Amount \_\_\_\_\_

Have we previously appraised this property?  Yes  No

**Borrower / Contact Information**

Buyer / Borrower(s): Last name: \_\_\_\_\_ First: \_\_\_\_\_

Co Borrower: Last name: \_\_\_\_\_ First: \_\_\_\_\_

Contact (check one):  Borrower  Seller  Listing agent  Selling agent  Builder

Contact Name (if other than borrower): \_\_\_\_\_

Home phone ( ) \_\_\_\_\_ Work phone ( ) \_\_\_\_\_ Cell phone ( ) \_\_\_\_\_

**Appraisal needed by:** \_\_\_\_\_ **Any seller concessions:** \_\_\_\_\_

Comments / special instructions: \_\_\_\_\_

Loan Officer's email address: \_\_\_\_\_

Processor's email address: \_\_\_\_\_

**Assignment Disclosure:**The appraiser has been engaged by the lender/client listed above to appraise the above mentioned property. "Once a report has been prepared for a named client(s) and any other identified intended users and for an identified intended use, the appraiser cannot "readdress" (transfer) the report to another party. " This assignment will be delivered to the lender/client and the lender/client will be responsible for any unpaid invoice.

Lender's Signature: \_\_\_\_\_  
 Please sign (Online users please type your name)

We appreciate your business. THANK YOU !!!